



For more information : <http://www.regionsfoodsummit.org/>

## PRACTICAL INFORMATION

### Conference venue

#### **Le Méridien Président Hotel**

Conference & Groupe Dpt - Pointe Des Almadies – Dakar - Senegal

**Tel:** +221 33 869 6939

**Fax:** + 221 33 869 69 79

**Email:** conference.dakar@lemeridien.com

**Website:** www.lemeridienpresidentdakar.com

### Dates

#### **17 January 2010:**

- Welcome of delegates

#### **18 January 2010:**

8.00 – Delegates registration

9.00 – 13.00: Plenary Session

13.00 – 14.30: Lunch at the Summit venue

14.30–18.30: 3 SPECIFIC THEMATIC SESSIONS in parallel

- Thematic Session 1: Improving food availability: from production to marketing, what support should Regions/Local authorities provide?
- Thematic Session 2: What action should the Regions take to counter the spread of malnutrition?
- Thematic Session 3: Local authorities: the drivers of action tailored closely to the needs of local people in order to aid the most vulnerable groups and guarantee their right to food.

20.00 Dinner – Entertainment (place to be confirmed)

#### **19 January 2010:**

08.30 –12.30: CROSS-TOPIC SESSIONS in parallel

- Thematic Session 4: Using territories' expertise to ensure food security: training, skills transfer, facilitation, structural development, institutional support and stakeholder support.
- Thematic Session 5: The role of Regions/Local authorities in the management of natural resources in the context of climate change.
- Thematic Session 6: The financing of local schemes to alleviate food insecurity: which innovative instruments and tools should be used now and in the future?

12.30 – 14.00: Lunch at the Summit venue

14.00 – 18.00: Plenary Session

17.00 – 18.30: Closing session/speeches

Free evening

#### **20 January 2010:**

9.00 – 17.30 Excursion (Visit to Gorée Island)

EN PARTENARIAT AVEC



## **General information**

**Formalities and Visas:** To enter Senegal, a valid passport is obligatory (valid for at least three months after the end of the stay) or a valid national identity cards for ECOWAS (Economic Community Of West African States) nationals.

A Visa is also obligatory, except for nationals from ECOWAS countries and the European Union, as well as countries adjacent to Senegal, who do not require a Visa for stays of less than three months.

For nationals of other countries, the Visa is delivered by the Senegalese Embassies and Consulates in various countries of the world. Apply to the nearest Senegalese consulate or embassy, together with a valid passport and an identity photograph.

**Health/Vaccination:** Vaccination for Yellow Fever is strongly recommended. Please consult your doctor. An International Certificate of Vaccination for Yellow Fever may be requested at the airport upon arrival.

Participants are recommended to obtain all useful information before they leave. The following site provides various information: <http://senegalie.wifeo.com/vaccination-senegal.php>

**Currencies and exchange:** Senegal is part of the CFA (African Financial Community) zone. The CFA Franc (abbreviated as XOF) has a fixed exchange rate with the Euro (1,000 XOF = 1.524 EUR, 1 EUR = 655.957 XOF). The exchange rate with the US dollar is 1,000 XOF = 2.30 USD, 1 USD = 435.139 XOF. Euro cheques and bank cards will enable you to withdraw money from most banks.

*More information on Senegal:* [www.ausenegal.com](http://www.ausenegal.com); [www.seneweb.com](http://www.seneweb.com)

## **Registrations**

**The summit is only open** to representatives of States, Regions / organizations of Regions or other local authorities, associations, NGOs, professional organizations, universities, private organizations and media.

Delegates are invited to register **before 8 January 2010** by Internet, via the Summit website: (<http://www.regionsfoodsummit.org>). In order to facilitate your registration and the administrative management for the organizers, delegates must indicate the place, date and time of arrival and departure as well as their hotel when they register.

There is no charge to attend the conference.

As the number of places is limited, organizers may need to reconsider some registrations.

**Changes/cancellations/difficulties in registering:** please contact Ms Inna LOPEZ at the PNL Agency. Tel.: (221) 77 529 77 34 or by email: [sommetdesregions@gmail.com](mailto:sommetdesregions@gmail.com)

## **Interpreting**

Simultaneous interpreting will be provided in French, English and Spanish.

## **Catering**

Organisers will be inviting delegates to attend lunch on 18 and 19 January as well as the gala dinner on 18 January (20.00). Meals for accompanying persons will not be provided.

All meals will be served without pork.

## **Arrival and reception at Dakar Airport**

Dakar International Airport **Léopold Sedar Senghor**. More information on the website: <http://www.aeroportdakar.com/WWAWP/WWAWP.EXE/CONNECT/aerolss> (in French only)

Participants will be greeted upon arrival at Dakar airport and will be invited to visit the reception desk set up by the organisers.

Taxi and car hire services are available at the airport.

### **Standard taxi fares in Dakar (indication only)**

Airport-town centre: 5000 XOF. Rates are doubled between midnight and 06.00 am.

### **Car hire agencies at the airport**

**Avis:** (221) 33 820 46 28

**Hertz:** (221) 33 820 11 74 – Mr Pathé

**Sénécartour:** (221) 33 869 50 07 – Mr Adama GNINGUE

## **Accommodation – Hotels**

### **Delegates shall be responsible for making their own hotel bookings** **See list below**

A contingent of rooms has been reserved with special room rates in hotels of a very good standard in Dakar (several categories are proposed). Delegates can take advantage of these special rates by indicating when booking "SUMMIT OF REGIONS".

In order to secure a hotel in your chosen category, please make your booking without delay.

**In case of difficulties, participants can contact Ms Inna LOPEZ at the PNL Agency:  
Tel.: (221) 77 529 77 34 or by email: [sommetdesregions@gmail.com](mailto:sommetdesregions@gmail.com)**

**NB: "Le Meridien" hotel has drawn up a standard form (see below page 5). If you choose this hotel, please complete and return this form directly to "Le Meridien". To book at any of the other hotels, please contact the hotel of your choice directly.**

## **HOW TO GET TO THE SUMMIT VENUE**

As a reminder the summit will be held at the Le Meridien hotel. For those staying in other hotels, further information on how to access the meeting venue will be given later.

## **LIST OF HOTELS AND CONDITIONS**

<b>HOTELS</b>	<b>Room availability</b>	<b>Room rates B&amp;B in XOF</b>	<b>Daily tourist tax</b>	<b>Cancellation Conditions</b>	<b>Contact</b>
<b>Le Méridien Président :</b> <i>(Lieu de réunion)</i> - Single superior - Junior Suite - 90 M <sup>2</sup> (single occupancy) - 2nd person in room charge	<b>150</b>	-	-	AD-7: no penalty	Conference & Group Events Department Tél. : +221 33 869 69 39 Email : conference.dakar@lemeridien.com www.lemeridienpresidentdakar.com
	-	113,600	600	AD-7: in case of no-show, or early departure = total stay invoiced	
	-	183,600	600		
	-	23,600	600		
<b>Hôtel des Almadies</b> - Single - Double - Deluxe	<b>200</b>	-	-	AD-30: -25% of total stay AD-15: -50% of total stay	Ms TENDENG Tel: (221) 33 869 54 54 www.hoteldesalmadies.com
	-	55 000	600		
	-	75 000	600		
	30	80 000	600		
<b>Hôtel Ngor</b> - Single	<b>40</b>	-	-	AD-15: no penalty AD-7: -50% of total stay AD-6: total stay invoiced	Ms THIAM Tel: (221) 33 820 10 05 www.hotels-ngordiarama.com
	40	65 000	600		
<b>Hôtel Diarama</b> - Single	<b>30</b>	-	-		
	30	50 000	600		
<b>Airport Hôtel</b> -Single	TBC	-	-	TBC	Ms NABOU tel: (221) 33 869 78 78 <a href="http://www.anfa-group.com">www.anfa-group.com</a>
	-	53 500	600	-	
<b>Terrou-Bi</b> - Single comfort Sea view - Single comfort Garden view	<b>35</b>			TBC	Ms Seck JUSTAMANTE Tel: (221) 33 839 90 39 www.terroubi.com
	15	124 600	Included		
	20	107 600	Included		

AD = Arrival date

Exchange rates: 1,000 XOF = 1.524 EUR / 1,000 XOF = 2.30 USD

For booking at Le Méridien, please use the booking form.

### **Contacts**

For information on practical aspects of your stay in Dakar, you can contact Mrs Inna Lopez from People No Limit (PNL) Agency by telephone: (221) 77 529 77 34 or by email: [sommetdesregions@gmail.com](mailto:sommetdesregions@gmail.com).

# Room Reservation Form for MERIDIEN Hotel

**SUMMIT OF THE WORLDS REGIONS ON FOOD SECURITY**  
**January 18 & 19, 2010**  
**Le Meridien President - Dakar - Senegal**

**To be returned to:**

**LE MERIDIEN PRESIDENT – Conference & Group Events Department**  
**Fax : +221 33 869 69 79 / Phone : +221 33 869 69 39**  
**Email : conference.dakar@lemeridien.com**

**A limited number of rooms are secured for the SUMMIT OF THE WOLD'S REGIONS ON FOOD SECURITY.**

**Conference Negotiated rates are guaranteed until January 9th 2010.**  
**Any other contracted rate cannot be applied for this conference.**

**Delegate information details:**

<input type="checkbox"/> Mr <input type="checkbox"/> Mrs	First Name :	Family Name :
Company :		Address :
City :	Zip Code :	Country :
<input type="checkbox"/> Starwood Preferred Guest n°:		<input type="checkbox"/> SPG A <input type="checkbox"/> GOLD <input type="checkbox"/> PLATINUM

**Room Accommodation Reservation:**

Arrival DD/MM/YEAR :		2010	Time (24:00):	Flight n° / Cpny :
Departure DD/MM/YEAR :		2010	Time (24:00):	Flight n° / Cpny :
<input type="checkbox"/> 1 Superior room, single occupancy		FCFA 113,600 / € 173.20 per night		
<input type="checkbox"/> 1 Junior Suite, 90 M <sup>2</sup> , single occupancy		FCFA 183,600 / € 279.90 per night		
<input type="checkbox"/> 2nd person in room charge		FCFA 23,600 / € 35.98 per night		
Your Preference (On request basis) <input type="checkbox"/> Smoking <input type="checkbox"/> Non Smoking <input type="checkbox"/> Other :				

**Room Rates / Cancellation Policy:**

- **Room rates are inclusive of full buffet breakfast, In room Internet connexion, VAT (presently at 18%) and City Tax (presently at FCFA 600 / € 0.91 per person, per night.)**
- Hotel check-in time is 14h00 / Hotel check out time is 12h00. For arrival after midnight and before 10h00 the reservation date starts one day prior the date of arrival. For departure after 12h00 a late check-out fee will be charged at FCFA 6.500 / € 10 Euros per hour until 20h00. After 20h00 the full night is charged.
- **In order to secure your booking, a credit card detail is mandatory.**
- Cancellation made more than 7 days prior to the arrival will occur no fees
- Cancellation made Less than 7 days prior to the arrival or in case of no-show, or early departure will be invoiced for the full stay previously confirmed on the credit card provided.

**Guarantee of reservation (I have read the cancellation policy)**  
**Join imperatively the both side copy of the credit card**

<input type="checkbox"/> AMEX	<input type="checkbox"/> VISA	<input type="checkbox"/> MASTERCARD n° :
Expiration Date :	Security Code :	
Signature :	Date :	